


CABINET FORWARD WORK PLAN

1 JANUARY 2023 TO 30 APRIL 2023

- Published on 30 December 2022
- Re-published on 6 January 2023 – to include a non-key item for Cabinet on 31 January 2023 – Treasury Management Strategy Statement 2023/24
- Re-published on 10 January 2023 to include changes to Cabinet Members and responsibilities

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for Military-Civilian integration, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children’s Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Public Health, Public Protection, Leisure, Libraries, FM and Operational Assets
Cllr Nick Botterill	Cabinet Member responsible for Finance, Development Management, Strategic Planning
Cllr Ashley O’Neill	Cabinet Member responsible for Governance, IT, Broadband, Digital, Licensing, Staffing, Communities and Area Boards
Cllr Nick Holder	Cabinet Member responsible for Environment and Climate Change
Cllr Caroline Thomas	Cabinet Member responsible for Transport, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing, Strategic Assets, Asset Transfer

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
31 January (February) 2023						
31 Jan 2023 Financial Year 2022/23 - Quarter Three Revenue Budget Monitoring	Non-Key Financial Performance report for Q3 2022/23 for the revenue budget	none		Cllr Nick Botterill nick.botterill@wiltshire.gov.uk	Andy Brown, Sarah Rose, Leanne Sykes, Marie Taylor, Lizzie Watkin andy.brown@wiltshire.gov.uk , sarah.rose@wiltshire.gov.uk , leanne.sykes@wiltshire.gov.uk , marie.taylor@wiltshire.gov.uk , lizzie.watkin@wiltshire.gov.uk Andy Brown	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>31 Jan 2023 Financial Year 2022/23 - Quarter Three Capital Budget Monitoring</p>	<p>Non-Key Financial performance report for Q3 2022/23 for capital</p>	<p>none</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Andy Brown, Sarah Rose, Leanne Sykes, Marie Taylor, Lizzie Watkin andy.brown@wiltshire.gov.uk, sarah.rose@wiltshire.gov.uk, leanne.sykes@wiltshire.gov.uk, marie.taylor@wiltshire.gov.uk, lizzie.watkin@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>31 Jan 2023 Wiltshire Council's Budget 2023/24 and Medium Term Financial Strategy 2023/24-2025/26</p>	<p>Key Decision The proposed budget for the financial year 2023/24 and the Medium Term Financial Strategy 2023/24-2025/26, including the setting of the Council Tax, the Capital Investment Programme and the Housing Revenue Account</p>	<p>All Councillors Statutory consultation with businesses Yes</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Andy Brown, Sarah Rose, Sally Self, Leanne Sykes, Marie Taylor, Lizzie Watkin andy.brown@wiltshire.gov.uk, sarah.rose@wiltshire.gov.uk, sally.self@wiltshire.gov.uk, leanne.sykes@wiltshire.gov.uk, marie.taylor@wiltshire.gov.uk, lizzie.watkin@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
31 Jan 2023 Treasury Management Strategy Statement 2023/24	Non-Key Treasury Management Strategy Statement for the financial year 2023/24, that sets the framework for all Treasury Management investment and borrowing activity for the coming year	None		Cllr Nick Botterill nick.botterill@wiltshire.gov.uk	Andy Brown andy.brown@wiltshire.gov.uk Andy Brown, Lizzie Watkin (Assistant Director - Finance)	Open
31 Jan 2023 Q3 Performance and Risk	Non-Key Cabinet will be asked to consider an update on performance against the stated missions in the Council's Business Plan 2022-32, its strategic risks and proposed future developments.	To follow		Cllr Richard Clewer richard.clewer@wiltshire.gov.uk	Martin Nicholls martin.nicholls@wiltshire.gov.uk Terence Herbert	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>31 Jan 2023 Minor Amendments to the Council's Allocation Policy</p>	<p>Key Decision A report for Cabinet to consider a few minor amendments to the Councils adopted Allocation Policy in advance of a full review in 2023. The minor amendments include improving our offer for care leavers as well as improving the ability for families to move from under occupied large accommodation into smaller more suitable homes</p>	<p>A consultation has not taken place on the recommended minor amendments but a full 3 month consultation will take place when the full allocation policy is reviewed during 2023</p>		<p>Cllr Phil Alford Phil.Alford@wiltshire.gov.uk</p>	<p>Nicole Smith nicole.smith@wiltshire.gov.uk Tel: 01249 706567 Emma Legg (Director - Ageing and Living Well)</p>	<p>Open</p>
<p>31 Jan 2023 Children's Residential Placements Block Contract</p>	<p>Key Decision Tendering for and awarding a block contract for 12 residential children's home placements to ensure local sufficiency for Wiltshire children and young people</p>	<p>Councillors, key stakeholders and residential care providers Consultation with councillors, project working group including key stakeholders and market engagement events with residential care providers</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Gary Binstead gary.binstead@wiltshire.gov.uk Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>31 Jan 2023 Extension of the Wiltshire Special Educational Needs and Inclusion (SEND&I) Strategy for a period of 12 months</p>	<p>Key Decision Wiltshire Council has a Wiltshire Special Educational Needs and Inclusion (SEND&I) strategy which was co-produced with Wiltshire young people and their families and published in 2020. The Strategy details the areas of priority in relation to SEND&I in Wiltshire and outlines the activities and developments needed to ensure progress in these priority areas.</p> <p>The current strategy period is for three years, from 2020 until 2023 which means that a new strategy should be made available in the calendar year of 2023.</p> <p>An extension is requested for the current SEND&I Strategy and a new timetable for renewal presented.</p>	<p>WPCC, SEND Board WPCC, SEND Board</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Cate Mullen cate.mullen@wiltshire.gov.uk</p> <p>Helean Hughes (Director - Education and Skills)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
31 Jan 2023 Wiltshire Council's Housing Board - Annual Report	Non-Key To update Cabinet regarding the activities of Wiltshire Council's Housing Board between October 2021 and November 2022 and to comply with its Terms of Reference which requires an update to be provided to Cabinet.	Wiltshire Council's Housing Board Wiltshire Council's Housing Board (30 November 2022)		Cllr Phil Alford Phil.Alford@wiltshire.gov.uk	Ian Seeckts ian.seeckts@wiltshire.gov.uk Tel: 01722 434353 Simon Hendeley (Director - Assets and Commercial Development)	Open
31 Jan 2023 School Admissions Policies 2024-2025	Non-Key School Admissions Policies for 2024/25 entry.	As outlined in the School Admissions Code. Statutory consultation for a period of six weeks between 01/10/2022 - 31/01/2023		Cllr Laura Mayes laura.mayes@wiltshire.gov.uk	Debbie Clare debbie.clare@wiltshire.gov.uk Tel: 01225 713010 Helean Hughes helean.hughes@wiltshire.gov.uk	Open
28 March 2023						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>28 Mar 2023 Carers Support Service Commissioning</p>	<p>Key Decision The Wiltshire Carer's Support Service Contract is due to end on the 31st March 2023. Tendering for and awarding a new contract to commence on the 1st April 2023 will provide continued support to carers of all ages in Wiltshire.</p>	<p>Service providers, carers and internal officers.</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Angela Smith angela.smith@wiltshire.gov.uk</p> <p>Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>
<p>28 Mar 2023 Appropriation of land for planning purposes</p>	<p>Non-Key Report to appropriate the land for planning purposes to enable development of the site</p>	<p>The planning process will have included consultation with local elected member and stakeholders, but the technical reason for the report will be explained to relevant parties (including the local elected member)</p>		<p>Cllr Phil Alford Phil.Alford@wiltsire.gov.uk</p>	<p>Mark Hunnybun mark.hunnybun@wiltshire.gov.uk</p> <p>Simon Hendey (Director - Assets and Commercial Development)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>28 Mar 2023 Market Sustainability Plan</p>	<p>Key Decision To seek ratification of Wiltshire Council's provisional Market Sustainability Plan. The Plan will assess and demonstrate how the council will ensure its local care market is sustainable, as the Council moves towards implementing reform The Plan will assess the impact of care home and home care fees and risks to the market and the impact of the introduction of Section 18(3) of the Care Act</p>	<p>Home care providers Care home providers Wiltshire residents Wiltshire council colleagues</p> <p>Officers will be working with the Institute of Public Care to consult</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Jessica Chapman Jessica.Chapman@wiltshire.gov.uk</p> <p>Jones helen.jones@wiltshire.gov.uk</p>	<p>Open</p>
<p>28 Mar 2023 Depot Plan</p>	<p>Key Decision A 30 year plan for the council's depot provision</p>	<p>TBP TBP</p>		<p>Cllr Caroline Thomas caroline.thomas@wiltshire.gov.uk</p>	<p>Adrian Hampton adrian.hampton@wiltshire.gov.uk</p> <p>Samantha Howell</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>28 Mar 2023 Retender of Good Lives Alliance Framework</p>	<p>Key Decision The Good Lives Alliance Framework is the platform for purchasing residential care and supported living within Whole Life Commissioning. The framework ends in September 2023.</p>	<p>Wiltshire Centre for Independent Living Wiltshire CCG Wiltshire Care Partnership Throughout the term of the contract, we have worked with Wiltshire Centre for Independent Living, to gather the views of customers on the support they receive.</p> <p>2019 - Accommodation & Support report 2021 - A place I call home report</p>		<p>Cllr Nick Botterill, Cllr Jane Davies nick.botterill@wiltshire.gov.uk, jane.davies@wiltshire.gov.uk</p>	<p>Victoria Bayley Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>
<p>April 2023</p>						
<p>*****</p>						